Director of Music Ministries
Newark United Methodist Church

Background:
Newark United Methodist Church is a mid-sized congregation nestled in the midst of the college town of Newark, Delaware. A strong music program has always been an attraction of the church, including a Chancel Choir of approximately 30 people and various other musical groups, enhanced by a Casavant Freres Opus 3684 organ.

Mission Statement:
NUMC is a congregation of open hearts, open minds, and open arms. We welcome and affirm you in the name of Jesus Christ, our Savior, regardless of your race, ethnicity, age, gender identity, sexual orientation, social or economic status, physical and mental ability, or religious affiliation. We are all God’s beloved children.

Expectations: The Director of Music Ministries shall be a person of faith who is committed to the Newark United Methodist Church (NUMC) congregation and to its ministries. The Director of Music Ministries will successfully implement a God-centered music ministry which is inspiring and welcoming to those who attend NUMC and to the Newark community in general. Enhancing the program currently in place, building new programs within the church and reaching outwardly into our Newark and university community are critical responsibilities for the successful candidate.

Accountable to:
- NUMC Senior Pastor
- NUMC Staff/Parish Relations Committee (SPRC)

Major Responsibilities:
- Support the pastor in planning all forms of worship by meeting regularly with the Senior Pastor and with the Worship Committee.
- Preserve NUMC’s commitment to maintaining high musical standards and collaborate with the Pastor to sensitively integrate music from diverse sources into the context of worship.
- Schedule/coordinate musical groups for worship.
- Direct (at least) Chancel Choir (singing weekly in 9:30am Sunday services) and oversee/coordinate the other ensembles.
- Serve as principal organist for 8am, 9:30am Sunday services, special services, weddings and funerals.
- Develop and supervise music ministry budget and maintain accurate accounting of finances.
- Ensure regular maintenance of the organ, pianos, and other instruments, while also attentive to care and expansion of the music library.
- Maintain, coordinate (and preferably grow) our musical programming: organ, children/youth/adult choir, handbells; act as liaison with SonSpirit contemporary service leadership. All groups are active in Sunday services and in special services/concerts both within and beyond the church when possible.
- Incorporate instrumentalists into services/concerts as soloists, accompanists, and ensembles. This should involve NUMC members (including youth), UD students/staff, as well as others from the community.
- Provide access to a quality musical and educational experience for church and community children by coordinating and overseeing the Music Factory (August) with assistance from other staff and
church members. This event provides opportunities for children from grades 1-7 to make music and learn about God’s work and for older children (8-HS) to serve as mentors and leaders.

- Continue our connections with the University of Delaware, including (when possible) offering UD music students roles such as Choral Scholars (Chancel Choir) and perhaps Choir Assistants (all choirs, as accompanists/directors) as well as internships.
- Increase our collaboration with area churches and the greater Newark community: Newark Symphony Chorus, ecumenical choirs (e.g., Thanksgiving Service), inviting other churches’ choir members to join us for major works (seasonal services or concerts).
- Continue our collaboration with professional artists in the region with the George Kirk Concert Series.
- Collaborate with other church programs (e.g., Christian Education, Social Justice, Wesley Foundation) to incorporate thoughtful musical experiences into activities, celebrations, etc.

Training/Skills/Qualities Desired:

- Minimum Bachelor’s degree in music from an accredited college, or equivalent experience.
- Expert musician and teacher who will apply that expertise in service of the needs of our worshipping community.
- Background serving in a church setting and familiarity with sacred music/literature.
- Proficiency in organ/piano performance and choral conducting.
- Experience in directing/coordinating larger works including instrumentalists (soloists, ensembles).
- Ability to maintain high-quality and meaningful variety of repertoire (including attention to inclusivity and attention to multicultural pieces).
- Within the choirs: ability to emphasize fellowship, create an active learning environment (becoming better singers, musicians), always in the context of our religious faith. All are welcome to participate, regardless of ability/experience.
- Commitment to collaborate with other musical organizations (e.g., Newark Symphony [Chorus], other church/ecumenical choirs, DE American Choral Directors Association, American Guild of Organists) to provide a variety of opportunities both for our musical growth and to open our doors to those beyond the NUMC family.
- Connect with the broader community through music-based, community outreach programs and activities occurring outside of the church walls.
- Integrity and reliability, positive and encouraging outlook, interpersonal skills with diverse people, collaborative approach with staff, musicians and others.
- Ability to delegate and effectively manage volunteers.
- Commitment to continuing education, maintaining membership in appropriate musical organizations to support further growth/learning in leading Music Ministry and incorporating new ideas and music.

This is a full-time position. Salary - $60,000. Benefits include sick leave, 12 paid holidays, and 4 weeks of vacation. In addition, medical benefits, dental benefits +/- contribution to a retirement plan can be negotiated. The position is available as of July 1st. We will begin interviews with candidates in the latter part of June 2021.

Closing date: May 28, 2021

Submit resume and application to:
Newark UMC
ATTN: Bud Read – SPRC Chair
69 East Main St
Newark, DE 19711

OR send to bread114@aol.com